



REQUEST FOR PROPOSAL

INTERIOR PAINTING SERVICES

RED SPRINGS HEAD START CENTER

SOUTH ROBESON HEAD START CENTER

HOKE HEAD START CENTER

Proposal deadline: Tuesday July 26, 2022, at 10: a.m.

Agency: Southeastern Community Action Partnership, Inc. Head Start/Early Head Start Programs

405 N. Elm Street

Lumberton NC 28358

910/277-3500

Cynthia Foskey, Executive Administrator

Donell Ferguson, Maintenance Technician

Tonie Brite, Head Start/Early Head Start Director

Request for Proposal
RFP 2022 – 23
Interior Painting Services
Red Springs Head Start Center
South Robeson Head Start Center
Hoke Head Start Center

Southeastern Community Action Partnership is accepting firm proposals, for all labor, material, equipment, and all other services to complete interior (inside of buildings) painting at the following head start/early head start centers to include all classrooms, hallways, bathrooms, storage areas, conference rooms, kitchens total of approximately 13,650 sq. ft. for each individual site location:

A. Red Springs Head Start Center

931 W. 3rd Street
Red Springs NC 28377

B. South Robeson Head Start Center

1832 Marion Stage Road
Fairmont NC 28340

C. Hoke Head Start Center

366 Thomas Drive
Raeford NC 28376

Specifications: paint the interior of buildings using a semi-gloss base lead free paint eggshell white for all rooms. All materials must be safe to use in areas that will be occupied by children in classroom settings. Or the best recommendation for high traffic areas such as classrooms and kitchen areas that may be able to wipe clean if soiled by children and food splatter.

All proposals must be submitted no later than Tuesday, July 26, 2022, 10:00 a.m., to Cynthia Foskey, Executive Administrator, at foskeyc@scapnc.org or 405 N. Elm, Lumberton NC 28358, at which time all bids will be reviewed for awarding to the vendor that is most responsive and advantages to the Agency. Bid proposals received after this time will not be considered or accepted.

Please list the proposal rate for painting each center individually.

All questions regarding the services specified, or the RFP terms and conditions will be accepted in writing by emailing fergudo@scapnc.org.

A walk through of each location may be scheduled by contacting Donell Ferguson at 910/534-0852 or 910/277-3500 if it is deemed necessary to give a more competitive proposal for completion and satisfying this RFP.

Completion of work must be guaranteed in writing to be completed by no later than August 26, 2022. (Please note: All children will return to school August 29, 2022).

Compliance of Awarded Vendor:

Vendor agrees to comply with all federal, state, and local laws, rules, regulations, executive orders, and ordinances that may be applicable to the vendor's performance of its obligations under this contract. Prior to the issuance of a purchase order authorizing commencement of this project, and in all cases before beginning work under the contract, the awarded vendor will provide to Southeastern Community Action Partnership adequate insurance per the requirements: That vendor agrees to hold harmless and defend Southeastern and its agents, officials, and employees from liability, claim or injury, related to or caused by fault or negligence of vendor employees or Agents. The vendor must provide to Southeastern adequate insurance throughout this project as follows: Satisfactory Workers' Compensation Insurance coverage and General Liability and Property Damage Insurance must be carried and paid for by vendor who undertakes the work on this contract.

In addition, the vendor shall defend, indemnify, and hold harmless Southeastern Community Action Partnership from and against the specific claims listed below in this section.

- a. Claims of all governmental authorities for taxes and penalties based upon the Vendor's employment of the individuals providing service to Southeastern.
- b. Claims by an employee of vendor against Southeastern for salary, wages, or benefits based upon the period of time employed by vendor.
- c. Claims by an employee of vendor against Southeastern based upon Workers Compensation laws for injury suffered while employed by vendor.
- d. Claims of suppliers of goods or service to vendor that such suppliers assert against Southeastern.

Non-collusion Agreement:

The vendor hereby represents and agrees that it has no way entered any contingent fee arrangement with any firm or person concerning the obtaining of the Agreement. In addition, the vendor agrees that a duly authorized vendor representative will affirm that no incentive or special payments, or considerations was provided not related to this agreement.

Special Notes:

Failure to disclose vendor's debarment from receiving federal or state funds for payment will result in immediate rejection of the vendor's proposal.

Southeastern Community Action Partnership will not be responsible for any expenses or fees incurred for the preparation of this proposal; it reserves the right to reject all proposals.

All proposals that are submitted must be at a fixed individual rate in writing and guaranteed for at least 90 days from the awarding of this proposal. It is recommended that all vendors visit each site location to better prepare for quoting this proposal.