



June 7, 2022  
Board of Directors Meeting Minutes  
6:00 p.m.

The Southeastern Community Action Partnership Board of Directors meeting was held on June 7, 2022, at Robeson Community College in Lumberton, NC. Arthur Bullock, Board Chairperson, called the meeting to order. Victor Singletary gave the invocation, and dinner was served.

**Attendance:** the following members were in attendance, establishing a quorum:

**Bladen**

Arthur Bullock  
Keith Graham  
Victor Singletary

**Brunswick**

William Ballard  
Carl Parker  
Valore Hatten

**Columbus**

Barbara Featherson  
Dorene Evans

**Hoke**

Shirley Hart  
Larry McLean

**Pender**

Loretta Schmitzer

**Robeson**

Sandy Mallory

**Scotland**

Tony Spaulding  
Tim Ivey

The following members called requesting to be excused from the meeting: Melissa Oxendine, Carolyn Crocker, Jordyn McCormick, and John Alford. William Ballard offered a motion to approve the members' request to be absent, seconded by Shirley Hart. Motion approved.

**Seating of New Board Members:**

Dorene Evans – Columbus County Private Sector  
Rodney Hester – Bladen County – Elected Official  
Gwendolyn Gardner – Robeson County – Consumer  
Phoebe Chavis-Harris – Robeson County – Private  
William Locklear – Robeson County – Elected Official  
Pamela Young-Jacobs – Columbus County – Consumer  
Lori Kirkpatrick – Pender County - Consumer

Shirley Hart offered a motion to approve the seating of the new board members, seconded by William Ballard.

Tim Ivey, an Elected official of Scotland County Commissioner, was welcomed to his first meeting.

**Consent Agenda Items:**

- a. Head Start Average Daily Attendance
- b. Early Childhood Dev. & Health Summary March 31, 2022
- c. Family Partnerships Monthly Report – March 2022
- d. Fatherhood Engagement Monthly Report – March 2022
- e. Mentor Coaching – March 2022

William Ballard offered a motion to approve the Consent Agenda, seconded by Shirley Hart. Motion approved.

**June 7, 2022, Agenda:** Dorene Evans offered a motion to approve the agenda as presented, seconded by Barbara Featherson. Motion approved.

**Minutes:** May 03, 2022

Dorene Evans offered a motion to approve the minutes with one correction. The date for the called board meeting was June 7<sup>th</sup>, not the 27<sup>th</sup>, seconded by Keith Graham. Motion approved.

**Statement of Financial Position – Liying Reeder, Chief Financial Officer**

The Indirect Cost 2022 – 2023 Budget was presented to the Board for approval: this budget covers administration, the HR Department, and Finance Department. The operational budget has not changed from last year; one additional position for office assistance has been added to this budget; this position may be part or full-time. The decision has not been made yet. The total allocation for the Indirect Cost budget for the fiscal year 2023 is \$1,336,690.00.

Carl Parker offered a motion to approve the 2022 -2023 Indirect Cost Budget, seconded by William Ballard. Motion approved

The total asset for April 30, 2022, is \$7,879,157.41. The Revenue and Expenditure Report for all programs for April 30, 2022, was presented. Credit Card Expenditures for April 2022 were submitted; total expenditures by all programs were \$22,510.45.

Dorene Evans motioned to accept the Statement of Financial Position report, seconded by Tony Spaulding. Motion accepted.

Chief Executive Officer – Dr. Ericka J. Whitaker

Dr. Whitaker informed the Board that the agency was planning a board summit in September 2022, which will include board governance training.

Presentation of volunteer service awards to Board members rotating off the board by Dr. Whitaker and Mr. Bullock.

**Tentative Board of Directors meeting dates: subject to change**

- a. September 13, 2022
- b. November 1, 2022
- c. January 10, 2023
- d. March 7, 2023
- e. May 2, 2023
- f. June 6, 2023


William Ballard offered a motion to approve the tentative meeting dates for the 2022 -23 program year, seconded by Shirley Hart. Motion approved.

Dr. Whitaker informed the Executive and Personnel Committee that a called meeting will take place in the next week or two and that all current members will continue to serve until June 30, 2022.

Closing remarks by Arthur Bullock and other members of the board.

Adjournment: Dorene Evans offered a motion to adjourn at 6:57 p.m. motion was unanimously approved.

Submitted by:

  
Cynthia Foskey, Executive Administrator