



Board of Directors Meeting Minutes  
November 01, 2022

The Southeastern Community Action Partnership Board of Directors meeting was held on Tuesday, November 01, 2022, at the Springhill Suites by Marriott Lumberton; Victor Singletary gave the invocation. The board recited the mission statement.

**Attendance:** The following members were in attendance, establishing a quorum.

<b>Bladen</b>	<b>Brunswick</b>	<b>Columbus</b>	<b>Hoke</b>
Rodney Hester	Valorie Hatten	Dorene Evans	Shirley Hart
Keith Graham	Carl Parker	Lakisha Jordan	Larry McLean
Victor Singletary			

<b>Pender</b>	<b>Robeson</b>	<b>Scotland</b>
Loretta Schmitzer	William Locklear	Tim Ivey
Lori Kirkpatrick	Veronica McNeill	Tony Spaulding
Amanda Howard	Phoebe Chavis Harris	

**Seating of New Board Members:** Keith Graham, Nominating and Governance Committee Chair, presented the report of the Governance Committee and recommended to the Board for seating: Lakisha Jordan, Columbus County Private Sector, and Veronica McNeill, Lumberton NSC Consumer Sector.

Dorene Evans offered a motion to approve the seating of Lakisha Jordan and Veronica McNeill, seconded by Amanda Howard. Motion approved.

**Excused Absence:** Pamela Young Jacobs called requesting to be excused from the meeting due to illness; Dorene Evans moved to approve the request, seconded by Tim Ivey. Motion approved.

**Consent Agenda:** Dorene Evans moved to approve the Consent Agenda, seconded by Tony Spaulding. Motion approved.

**Agenda:** Dorene Evans offered a motion to approve the Agenda, seconded by Loretta Schmitzer. Motion approved.

**Minutes:** September 28, 2022

Rodney Hester moved to approve the minutes with one amendment; Amanda Howard was at the September 28<sup>th</sup> meeting, seconded by Dorene Evans. Motion carried.

**Statement of Financial Position:** Loretta Schmitzer, Finance Committee Chair & Liying Reeder, CFO:

Statement of Financial Position for September 30, 2022, total liabilities and equity \$10,615,844.22. The project details for the ending period of September 30, 2022, were reviewed. Credit Card Expenditures: August 22 through September 2022 totaled \$142,886.62; all programs incurred expenditures.

Dorene Evans motioned to accept the financial position report, seconded by Amanda Howard. Motion carried.

**Board of Directors Meetings Time: Chief Executive Officer:** Dr. Ericka J. Whitaker

The Board of Directors was polled to see if it would be acceptable to change the time of the regular meetings to 3:00 p.m. (usually the first Tuesday of every other month) with a virtual option for two meetings out of the year for those who cannot attend the meeting in person. The virtual option does not include board training summits. The plan is to have another Board Summit on the tentative dates of February 20-22, 2023; the location is to be determined. As much as possible, we will try to hold regular meetings in Lumberton, for example, at the Robeson Community College when available. When there is a need to have a called meeting, we will look at holding called meetings virtually as much as possible.

Dorene Evans offered a motion to change the regularly scheduled meetings of the first Tuesday of every other month from 6:00 p.m. to 3:00 p.m. with the option of those who cannot attend in person two opportunities for virtual options out of the year. The board member must notify in advance when they need to participate in a meeting virtually or to be excused from a meeting, seconded by Tim Ivey. Motion carried.

**Next meeting date:** January 24, 2023, due to the holidays at 3:00 p.m., location to be determined.

The tentative dates for the next board summit are February 20-22, 2023; the location is to be determined.

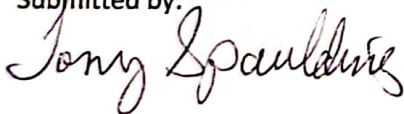
***Community Services Block Grant Program:*** Kathleen Lowe-Jacobs

Ms. Lowe informed the board that the program spent 2.2 million dollars of the 2.6 million dollars allocated for the NC Relief Disaster Grant. A YouTube video was presented as a testimonial of the services CSBG-funded programs provide to low-income citizens and communities in North Carolina. Please see the hyperlink to the Youtube video below:

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fyoutu.be%2Fa6EJQ4fj4do&data=05%7C01%7CCaroline.Kacmarsky%40acf.hhs.gov%7Cf497b4a807d64967881408da70dfcbb9%7Cd58add ea50534a808499ba4d944910df%7C0%7C0%7C637946403735756123%7CUnknown%7CTWFpbGZsb3d8eyJWIjojMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&sd ata=mKNqifnqNOBOSsZXP3WPqRs3pSmzYQ5rZ8C%2BnFm62c%3D&reserved=0>

Adjourn: By consensus, the meeting adjourned at 7:12 p.m.

Submitted by:



Tony Spaulding, Board Secretary